

**NAPA VALLEY**  
**COMMUNITY FOUNDATION**

**\*\*INSTRUCTIONS: PLEASE COMPLETE THIS FORM, SUBMIT THE ORIGINAL TO YOUR BANK, AND SEND A COPY TO ADRIENNE CAPPS, VICE PRESIDENT OF DEVELOPMENT, AT NAPA VALLEY COMMUNITY FOUNDATION BY EMAIL TO ADRIENNE@NAPAVALLEYCF.ORG. \*\***

Date: \_\_\_\_\_

To: \_\_\_\_\_  
Bank/Investment Manager's Name  
\_\_\_\_\_  
Bank/Investment Management Firm  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City/State/Zip  
\_\_\_\_\_  
Daytime Phone Number

RE: \_\_\_\_\_  
Account Name and Account Number

Dear Banker/Investment Manager:

Effective \_\_\_\_\_, please transfer \$\_\_\_\_\_ from my account, referenced above, via  
(DATE) (CASH AMOUNT)

the following instructions:

Bank of Napa  
Community Foundation of the Napa Valley  
Routing Number: 121144285  
Account Number: 01310952

For international transfers, our SWIFT number, and Receiving Bank is as follows:

The Independent Bankers Bank  
11701 Luna Road  
Dallas, TX 75234  
Bank Swift Number: TIBBUS44

This transfer represents an irrevocable contribution to Napa Valley Community Foundation, as of this date, for the benefit of the \_\_\_\_\_ Fund.  
(NAME OF FUND AT NVCF)

Thank you,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Donor (Printed)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip