



Request for Proposals (RFP) to the In School & Out of School Fund (ISOS) and the Gordon F. & Marion J. Davies Endowment Fund (Davies) from nonprofits, schools and school districts for education support programs and targeted academic interventions that close the achievement gap for students ages 3-24 in Napa County

Napa Valley Community Foundation (NVCF) is now accepting funding proposals for amounts from \$5,000 to \$20,000 from nonprofits, schools and school districts. Grants are one-time for a one-year grant period, and funding – if awarded – should be spent by June 2019. The ISOS and Davies Funds have a total combined available to spend amount of \$180,000 for the 2018 Fiscal Year and grants will be made using combined resources from the two Funds as applicable.

Applying programs should relate to the following:

- Early childhood education
- Increasing academic proficiency and success
- College and/or career access and preparation
- Youth leadership development
- Parent engagement training that relates specifically to students' academic success

Preference will be given to programs that can demonstrate outcomes for key academic milestones, such as:

- Kindergarten readiness
- 3rd grade reading proficiency
- Literacy for English-language learners
- 8th grade math proficiency
- High school graduation and/or college matriculation rates

The ISOS and DAVIES Funds also prioritize grants that address educational equity for at-risk or underserved students, including:

- Low-income students
- Immigrants and children of immigrants
- English-language learners

Eligibility

- An organization applying for a grant must be a 501(c)(3) nonprofit organization, faith-based organization, school or school district
- Program must serve Napa County students ages 3-24
- Funding from NVCF should not exceed 50% of total program cost

The Foundation will not consider grant requests at this time for these funds for:

- Grants to individual classrooms or teachers
- Regranting organizations
- Multi-year grants
- Scholarships to individuals (students or teachers)
- Please note that all of the Foundation's general eligibility criteria also apply to this RFP and can be found here: <https://www.napavalleycf.org/nonprofits/>

If you have any questions or need further clarification, contact Julia DeNatale, julia@napavalleycf.org or 707.254.9565 x16, or Rejane Brito, rejane@napavalleycf.org or 707.254.9565 x22. The Foundation encourages communication and is happy to discuss your proposal prior to submission. The Foundation will notify organizations of its funding decisions by June 8, 2018.

Application Process

To be considered for funding, your organization must submit a complete grant proposal by 11:59 p.m. on April 20, 2018 via email to grantsadmin@napavalleycf.org. The narrative application should be 3-5 pages and must be submitted in Microsoft Word using 12-point font and 1-inch margins. Applications over or under page count will not be penalized. Your proposal must include the name of your organization, Tax ID number and contact person, and should address the following questions:

1. Amount requesting and dates of grant period.
2. Purpose of grant request and summary of program and its mechanics.
3. What aspect of the local achievement gap is your program addressing? Why is this program needed in the community?
4. Summarize briefly your organization and how it is positioned to make a difference with this program.
5. What are the 3 most important outcomes for the program during the grant period? All outcomes should be specific and measurable (bulleted list). How are you measuring and tracking these outcomes?
6. Audience(s) served: total number of clients and up to 3 of the most relevant demographics (bulleted list). Please use whole numbers, not percentages (e.g. 250 total students will be served, approx. 110 will be Latino, 45 will English-language learners, etc.)
7. How will you reach your audience?
8. Which schools and/or partners are you working with on this program? Please describe established relationships or MOUs in place.
9. What are the 3 most relevant potential risks and/or challenges for the program during the grant period (bulleted list)?
10. Tell us about the state of your organization's short-term and long-term financial health, as well as any noteworthy steps your organization is taking to improve its fiscal position.
11. Tell us about the state of your organizations' Board and Executive leadership, as well as any noteworthy steps your organization is taking to strengthen these areas.

Considered proposals must also include the following financial documents in Excel, Word or PDF attachments:

- I. Agency YTD annual operating budget for current fiscal or calendar year
- II. Detailed program budget for proposed program including your requested amount and any other funding received and pending
- III. Audited financials for the two most recent fiscal years. If audited financials are *not* available, provide balance sheets and income statements for the current fiscal year (Y-T-D) and the fiscal year that ended most recently

Following receipt of your proposal, the Foundation may request additional information in writing and/or a site visit or phone interview with representatives of your organization and may contact your partner agencies to learn more.

Additional Information

The **ISOS** Fund is a Community Impact Fund of NVCF created in 2007 in response to educational inequities faced by Napa County low-income students. The focus of the ISOS Fund is to support organizations that help Napa County children and youth, especially kids from low-income or immigrant households, succeed in school and improve their chances of becoming confident and contributing adults. Types of funded projects include academic, career and leadership development, with emphasis on college readiness; low-cost innovative education models, with emphasis on preschool and elementary school; professional development for teachers; parent engagement.

The **Davies** Fund is an Endowed Field of Interest Fund established at NVCF through a donor's trust in 2013. The Davies Fund focuses its grants on educational programs that help at-risk Napa County high school students to graduate from high school and pursue post-secondary education or vocational training, and funds will be leveraged on applicable projects.