

**JUDITH B. CUTCOMB SCHOLARSHIP**  
**2019 Guidelines**

The Judith B. Cutcomb Scholarship is offered by CalRTA Napa Valley and administered by Napa Valley Community Foundation. It is awarded in memory of Judith B. Cutcomb, a St. Helena educator. The Cutcomb Scholarship supports current St. Helena Unified School District teachers who are continuing their education or graduates of St. Helena High School studying to be educators.

**DEADLINE FOR SUBMISSION IS MARCH 11, 2019**

**CRITERIA FOR SELECTION:** Through a written application and an interview, candidates will be judged on the following criteria:

1. Timely and full completion of the written application.
2. Willingness to participate in an interview with the selection committee if your application successfully passes through the preliminary screening.
3. Strong rationale for requesting the scholarship (in your cover letter).
4. Long-range goals and time line for their achievement (in your cover letter).
5. Potential for the funds being used to maximize educational benefit to the students and staff of Napa Valley schools (in your cover letter).
6. Your perspective on the current field of education, including its challenges.
7. Effective personal and communication skills, both written and oral.

In addition, applicants must have been accepted in an upcoming college/university course in order to strengthen their preparation. They must also be:

1. A teacher/educator employed by the St. Helena Unified School District; **OR**,
2. A graduate of St. Helena High School having completed the second year of college in a pre-education field, but not necessarily employed by the St. Helena Unified School District.

**Please Note:** Awarded scholarships must be expended by June 30, 2020

**HOW TO APPLY**

Complete an online application at <https://napavalleycf.awardspring.com/>

**ADDITIONAL INFORMATION FOR APPLICANTS:**

- Candidates whose applications successfully pass through the preliminary screening will be invited to a personal interview to be held on **April 8, 2019**. Please indicate a time preference from among the choices on the application.
- Scholarship awardees are invited to the **May 21, 2019** luncheon of the Napa Valley Retired Teachers Association as their guests. The luncheon meeting is held at the Elk's Club in Napa.
- An awarded scholarship shall be used by **June 30, 2019**. *Scholarships may not be used for reimbursement.*

**NEED ADDITIONAL INFORMATION?**

Contact Susan Wight (sjhwight@gmail.com) or Dee McFarland ([deemcfarland51@yahoo.com](mailto:deemcfarland51@yahoo.com))