

Authorization Agreement for ACH TRANSFER OF FUNDS For deposit into U.S.A. Checking or Savings account only.

Instructions for completing this form:

- 1. All fields are required, unless otherwise noted.
- 2. Gather bank account information from banker, statement, or check.
 Please Note: Your organization's bank may have a different routing no./ABA no. for wire transfers than that used for direct deposits (ACH payments). Please confirm the ABA no. used for wire transfers with your bank as it may not be the number shown on the bottom of your checks.
- 3. To ensure accuracy, please confirm with your bank representative prior to submitting to the Napa Valley Community Foundation (NVCF).
- 4. Please provide information for a U.S.A. (not foreign) checking or savings account.
- 5. Please ensure that your bank account is set up to receive ACH payments.

Questions regarding completing this form, contact grantsadmin@napavalleycf.org

I authorize the <u>Napa Valley Community Foundation (NVCF)</u> and <u>Bank of Marin</u> to initiate electronic credit entries to my bank account. NVCF may also debit my account only under the circumstance that a credit entry has been made in error. This authority will remain in effect until NVCF has received written notice of termination from me, or a company representative, in such time and manner to afford NVCF a reasonable opportunity to act on it.

| | <u>Organization</u> | |
|--|--------------------------|--|
| Full Legal Name of Organization | n: | Telephone Number of Organization: |
| | | |
| Organization Address: | City | State Zip |
| | | |
| | Beneficiary Bank | |
| Bank Name: | | |
| | | |
| Bank Address: | City | State Zip |
| | | |
| | Account Detail | |
| Type of Account: Checking | □ Savings | ABC Corporation 123 Main Street 123 Main Street Anyplace, NJ 07000 00000000000 |
| Name on account: | | PAY TO THE ORDER OF \$ |
| ABA TRANSIT ROUTING # USED FOR | ACH TRANSFER ONLY | DOLLARS |
| 7.57 7.00 11.57 7.00 7.00 7.00 7.00 7.00 7.00 7.00 7 | | ANYTOWN BANK Anytown, MD 20000 For |
| ACCOUNT # (Include leading & end | ing zeros, not check #): | 1234567891 000123456789 1234 |
| | | Routing Number Account Number Check Number |
| Authorized Contact Name | Email Address | _ |
| Signature | Title | Date Signed |