

## Request for Proposals (RFP) to the Invest in Youth Initiative

Napa Valley Community Foundation (NVCF) is now accepting funding proposals from qualified organizations providing **education support programs and targeted academic interventions that close the achievement gap for students ages 3-24 in Napa County**. In 2007, NVCF launched our Invest in Youth Initiative, aimed at addressing educational disparities among Napa County's low-income students. Through this initiative we are dedicated to partnering with local organizations to empower children and youth—particularly those from low-income or immigrant families—enabling them to thrive in their educational journeys and lay the foundations for a future where they can be confident and active contributors to society. Grants are available in amounts from \$5,000 to \$25,000.

### Who and What is Eligible

- Nonprofits with 501(c)(3) public charity status, or programs with a fiscal sponsor that is a 501(c)(3) public charity (letter of support from the fiscal agent must be included)
- Public agencies/governmental units as described in 170(c)(1) of the IRS code
- School Districts or individual Public Schools (Title 1, unincorporated Napa County, alternative, and court/community schools only) in Napa County
- Program must serve and directly benefit Napa County students ages 3-24
- Please note that all of the Foundation's general eligibility criteria also apply and can be found on our [website](#).

### Grant Priorities

- Early childhood education
- Increasing academic proficiency and success
- College and/or career access and preparation
- Youth leadership development
- Vocational training

### The Foundation will not consider grant requests at this time for:

- Grants to individual classrooms or teachers
- Regranting organizations
- Multi-year grants
- Capital campaigns
- Scholarships to individuals (students or teachers)



## Invest in Youth Initiative Request for Proposals

### APPLICATION PROCESS

To be considered for funding, your organization must submit a grant proposal narrative using the enclosed “Application Guidelines for the Invest in Youth Initiative” and all supporting documents via email to [grantsadmin@napavalleycf.org](mailto:grantsadmin@napavalleycf.org) by **April 12, 2024**. Guidelines are available on our [website](#).

The Foundation aims to be accessible, we encourage communication, and are happy to discuss proposals prior to submission. If you have questions or need further clarification, please contact Rejane Brito, Senior Director, Programs & Philanthropy at [rejane@napavalleycf.org](mailto:rejane@napavalleycf.org) or 707-254-9565 x22.

### Decisions

Following receipt of your proposal, the Foundation may request additional information in writing and/or a site visit or phone interview with representatives of your organization. We may also contact your partner agencies to learn more about collaborations. The Foundation will notify organizations of its funding decisions no later than June 30, 2024.

### Grant Reporting Requirements

Grantees will be required to provide a written report by April 30, 2025 that tells us how the funds were spent, as well as the progress and results of their program. Grant report guidelines are available on our [website](#).

### About Napa Valley Community Foundation

Napa Valley Community Foundation works side-by-side with local donors and nonprofits to tackle the most important challenges the Valley faces. Now celebrating 30 years of service to the community, the Foundation has distributed more than \$100 million in grants to improve the quality of life for residents of the region, and currently serves as the philanthropic partner to thousands of individuals, families, nonprofit agencies and corporations in Napa Valley and beyond. To learn more, visit [napavalleycf.org](http://napavalleycf.org).

## APPLICATION GUIDELINES FOR THE INVEST IN YOUTH INITIATIVE

Your proposal narrative should address the following questions:

1. Name of the organization/school (include fiscal sponsor, if one), tax ID number, amount requesting and contact person. In one sentence, describe the purpose of this grant request (e.g., to provide vocational training for youth ages 16-20 through the *Name of Program*)
2. Describe your organization's mission. Please provide a complete description of the program or project for which you are applying and its mechanics. Tell us specifically how they are supporting student school success in Napa County.
3. Please provide the total number of students you anticipate to **directly** serve through this grant and their relevant demographics (e.g., age, race, ethnicity, income level, etc.).
4. Please list and describe at least 3 goals for the program. All goals should be specific and measurable. How are you measuring and tracking these goals? What would success look like?
5. Describe any collaborations with schools, educational institutions, or community organizations critical for this program/project's success.
6. What are the potential risks and/or challenges for the organization and/or program during the grant period?
7. What is your organization's total annual budget? What is the program's budget? Please provide a narrative description of the program budget if further clarification is needed.

*There is no page limit, but completeness and brevity are appreciated.*

Proposals also must include the following documents:

- I. Organization/school YTD annual operating budget for the current fiscal year
- II. Detailed program budget for a one-year period. Please indicate any other funding pending and/or received and the sources
- III. Audited financials for the most recent fiscal year. If audited financials are not available, provide balance sheets and income statements for the current fiscal year (YTD).
- IV. List of current Board Members

**Submit your narrative and supporting documents via email  
by April 12, 2024, to [grantsadmin@napavalleycf.org](mailto:grantsadmin@napavalleycf.org)**